Welcome to our New Portal

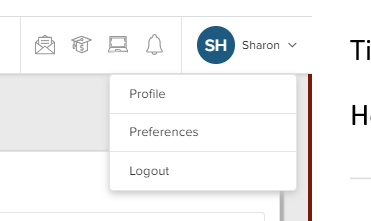
Tips / Techniques

How to create your own favourites dropdown:

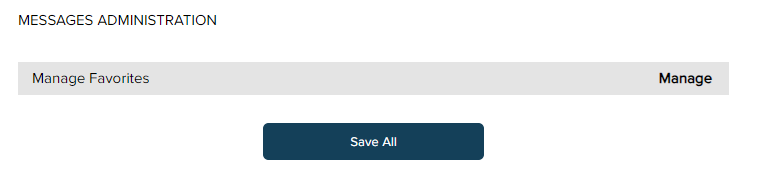
From the landing page click on your profile name in the top right corner



Select preferences



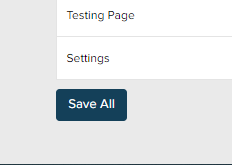
Click on MANAGE beside Manage Favourites

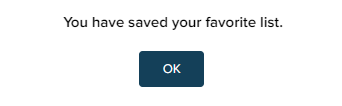


Click on the items that you want to have in your favourites list



Click Save All at the bottom of the page





You now have a favourites drop down on your main menu

