

2023-2024



NEW STUDENT

# Guidebook



**Confederation**  
COLLEGE

# Welcome

## GREETINGS FROM THE PRESIDENT



Welcome to Confederation College! Our Board of Governors and our entire academic and corporate team look forward to welcoming you to our College and know you will enjoy our leading-edge facilities, equipment, and services.

You will find your faculty know you by name and will help guide you through your studies. A number of student support services are available to you including counselling and tutoring, and all our staff are equally committed and ready to support you.

We encourage you to get involved in and support the initiatives of the Student Union of Confederation College Inc. (SUCCI) and Oshki Anishnawbeg Student Association (OASA). Participate fully in college life in, and outside of, the classroom.

Aniin, Boozhoo, Wachiyea to our Indigenous Students. A big welcome to the students in our regional campuses and those joining us through Distance Education. To our International students, we are very excited you have chosen Confederation College.

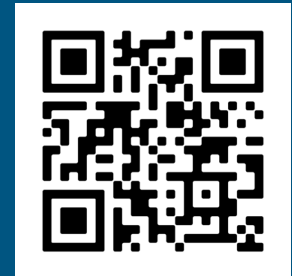
For those who are returning, welcome back! We will continue to provide you with excellent education and support as you continue with your studies.

It is an exciting time for Confederation College and we are extremely happy to welcome you. We wish you a successful and fulfilling Academic Year.

Kathleen Lynch

Throughout the New Student Guidebook you will see QR codes that link you to further information/resources related to that section.

Scanning a QR code on an iOS or Android device is easy. Simply view the QR code through the camera (don't take a picture) and click the weblink that appears on the screen.



## LAND ACKNOWLEDGEMENT



As part of the colonial history of Canada, non-Indigenous peoples have derived benefit from what the Royal Commission on Truth and Reconciliation defines as the “cultural genocide” of Indigenous peoples in this country.

At Confederation College, we accept our responsibility in a national reconciliation process and acknowledge that we are accountable for this tragic history. We are working to address injustices against Indigenous peoples and honouring our relationships with communities.

In renewing and building reconciliation processes, we are respecting the leadership of Indigenous peoples in changing the educational landscape. It is against this backdrop that Confederation College acknowledges that it is on Indigenous land and recognizes the presence of the Métis and Inuit peoples in the area.

We know college is exciting but can also be overwhelming! Your New Student Guidebook is a guide to all things Confederation College. Utilize this guidebook to learn about student services, registration information, transitioning to campus, and academic success.

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## STAY CONNECTED

Keep up-to-date on the latest and greatest from Confederation College.

-  @confederation
-  @confederationc
-  @confederationcollege
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-  @confederationcollege



# Orientation

Orientation is your introduction and official welcome to Confederation College. From now until graduation, you will receive lots of important information related to being a student at Confederation College. Being properly prepared as well as knowing what we offer will make your transition to college much easier and more fulfilling.



## Reasons why YOU should participate in Orientation

### 1 GET READY

Become familiar with campus life, resources, and support services available to you. Understanding the range of available resources will empower you to make informed decisions and seek help when needed.

### 2 GET SET

Get to know your way around campus and familiarize yourself with academic expectations. Exploring the campus beforehand assists in reducing the anxiety and stress associated with navigating a new environment.

### 3 GO

Embrace the college community by connecting with other new students and your faculty, meet new friends, and get to know your way around campus. Participating in student activities, academic workshops, and campus tours helps you get a head start on your college journey and maximizes your potential for success.

#### ORIENTATION WEBSITE

As a new student there's lots to keep track of. Our orientation website is another place to find information that provides you with everything you need to know in order to start your year off right.

[www.confederationcollege.ca/orientation](http://www.confederationcollege.ca/orientation)



## Online Orientation

We've created an online orientation program full of helpful advice and tips to help you prepare for your time at Confederation College! New Student Online Orientation will provide you with an overview of the supports and services available to you during your journey with us.

By participating in this Orientation program, you will gain an understanding of the following topics:

- Orientation Checklist - a review of key items you need to complete
- Student Conduct and Safety
- Enrolment and Financial Aid
- Technology and Online Learning
- Student Success and Academic Supports
- Student Life



**These modules are \*mandatory\* to complete, but don't worry! As you achieve key milestones in the online Orientation modules, you'll earn the chance to win great prizes!**

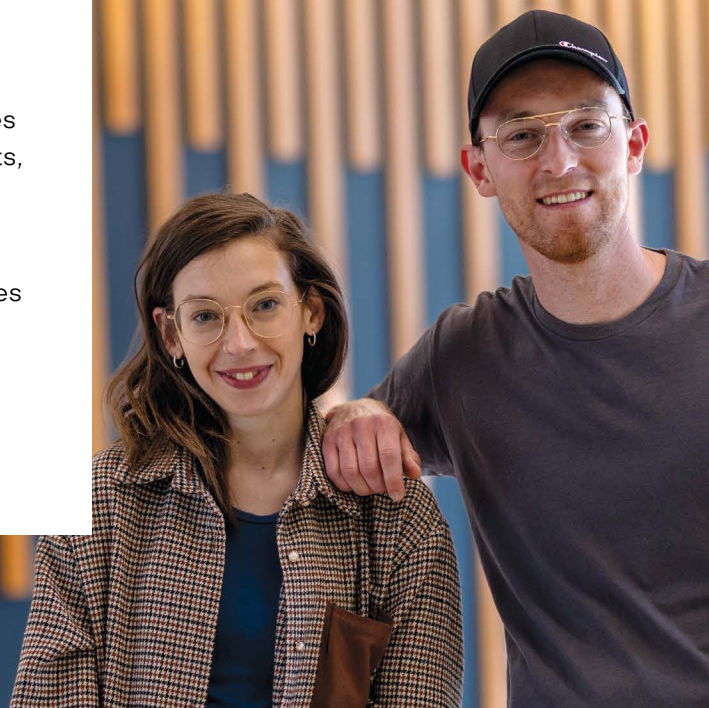
**LOOK FOR THE LINK UNDER THE LAUNCHPAD IN MYCAMPUS PORTAL**

## Welcome to Campus!

In-person Orientation and the beginning of semester 1 provides a variety of activities: social, educational, and academic events, and online and in-person sessions. **Program Orientation is \*mandatory\* to attend for all first-year students.**

- Meet with your program coordinator, faculty, and classmates
- Learn about what you need to succeed in your program
- Join SUCCI, your Student Union, for a FREE lunch
- And much more!

**Check your Confederation College email frequently for information on Orientation.**





# College + You

## myCampus Portal

The MyCampus portal is the single point of access to the majority of IT systems and information at the College. Logging into the student portal gives you access to a wide variety of resources from the Launchpad including frequently used applications, your college email, and direct links to services and supports you will need to be successful in your time as a student. This includes links to all Confederation College learning and information platforms. It also includes:

- Announcements/News information collected from the college website
- A link to view upcoming events in the College Events calendar
- An ability to reset an expired or forgotten password

The simplest and easiest way to access various Confederation College applications is by starting at the portal: <http://portal.confederationcollege.ca>. Login with your College account information when prompted to gain access.

Your Username is located in the top right corner of your Acknowledgement Letter. The initial password format is as follows:

**Fn#####**

F = First letter of first name CAPITALIZED

n = First letter of last name lowercase

# = Your 14-digit student number (All student numbers will always start with '22663' and then have your individual student number after that i.e. 100123123)

**Example:** A student named David Smith with Student ID: 22663100123123, will have a password of: Ds22663100123123.

**Please note:** Usernames and Passwords are Case Sensitive



myCampus Portal

## Email (O365)

From now until graduation, you will receive lots of important information related to being a student at Confederation College. Your college email address is our primary means of communicating with you. We may have used your personal email in the past so now is a good time to get used to the change! We strongly recommend that you check your college email account every day to keep up to date on important dates, events, and class information (Ex. username@confederationcollege.ca). Look for the link to your email under the Launchpad in myCampus portal.

**SCAN ME  
TO ADD YOUR  
COLLEGE  
E-MAIL TO  
YOUR  
SMARTPHONE!**



## Office 365

The Microsoft Office suite of applications is the standard software used and supported at Confederation College. As a Confederation College student you now have access to the complete suite of applications: Word, Excel, PowerPoint, Publisher, Forms, Teams, etc. It is accessible by all students under the Launchpad in myCampus portal.

## Blackboard

There are two ways in which online learning can take place: synchronous or asynchronous environments. In a synchronous environment, students and instructors have instantaneous or “real-time” interaction. There is a set class time that students are expected to attend virtually. In an asynchronous class, there is no weekly lecture to attend and you work at your own pace according to the deadlines in your syllabus.

Blackboard is Confederation College’s primary academic e-learning tool. Within it, College faculty can setup ‘virtual’ classrooms where students can access a variety of information as well as activities pertaining to each of your classes. Blackboard courses can include:

- Course/teacher announcements
- Tests/quizzes
- Student marks
- Course documents

Some of your classes may be fully online through Blackboard, some may be a hybrid of both in-person and Blackboard instruction, and others may use Blackboard to enhance the class by supplementing with course material.

Look for the link to your Blackboard under the Launchpad in myCampus portal. Confederation College students can also download the Blackboard Mobile Learn app to use Blackboard on your mobile device for FREE!

### DID YOU KNOW?

Blackboard offers a ‘Student Resources’ website full of documentation, FAQ’s, and videos to help you use Blackboard. Scan me to learn more!



## Banner Information System

Banner is Confederation College's official platform for all of your student records. You can use the Banner System to:

- View/maintain contact information
- Complete course registration and payment
- View registration status
- View academic records
- View class schedule (timetable)
- Download Tax forms (T2202a)
- Order official transcripts
- And much more...

Look for the link to Banner under the Launchpad in myCampus portal.

## DegreeWorks

DegreeWorks is an assessment tool to assist you in tracking your progress throughout your program. Think of it as your virtual academic advisor when you aren't sure what courses you have to take or if you want to take another program when you're finished with the first one! With DegreeWorks you can see:

- Courses you have completed
- Courses in progress
- Courses still required
- Grades for each course you have completed
- Pre-requisites for future classes
- Additional classes you have taken outside of the program
- Transfer credits
- Overall and Program GPA

"What if I want to take another program?" you ask? The "What If" feature allows you to select a different program so you can see the course work is required for that program. It will display the courses you already have that satisfy course requirements for the program as well as what courses you still need to take. (As an example, 'What if' I want to take Practical Nursing after taking Pre-Health? This feature will show you which courses are required for the program along with ones you may not have to repeat.)

You can access DegreeWorks in the Launchpad in myCampus portal.

## SAFE Campus App

Confederation College is committed to maintaining a safe learning and working environment for everyone. SAFE stands for

- **S**exual assault and violence free
- **A**ccessible supports and services
- **F**air and impartial treatment
- **E**ngaged and inclusive community



Download the Safe Campus app on IOS or Android.

### HELPDESK

The Confederation College Computer Services Department is responsible for providing all information technology (IT) and audio visual services to the College community. This includes student network accounts, computer labs, help desk services, network/internet/wireless services, all academic software, printing as well as all other technology-related resources. Students may contact the Help Desk for any computer or technology related technical support.

**Location:** Shuniah building, 3rd floor

**Contact:** 807 475 6488,  
helpdesk@confederationcollege.ca





# Finances

## Budgeting

Paying your educational costs is an important part of being a student at Confederation College. A budget is a tool that will help you plan and manage your finances. Creating your own budget puts you in control of your money and tracking income and expenses can help you plan and save. There are many different ways to keep track of your budget but the most important thing to remember is to choose one and stick to it. You can use a pen and paper, budgeting apps, or your online banking to track your spending and set goals. Let's create a budget together:

### MONEY COMING IN (Income)

Firstly, you need to work out how much money is available to you. Think carefully about every possible source of revenue and list them out.

Savings	
Family contribution	
Student loans	
Line of credit	
Scholarships/Bursaries	
RESP	
Future employment earnings	
Other	
<b>TOTAL INCOME</b>	<b>\$</b>

### MONEY GOING OUT (Expenses)

Next, think carefully about every possible expense you may encounter for the year.

Tuition	
Program fees	
Rent	
Groceries/meal plan	
Books, course supplies	
Entertainment	
Bills (cell phone, car)	
Personal (clothing, toiletries)	
Other	
<b>TOTAL EXPENSES</b>	<b>\$</b>



**SCAN ME  
FOR A  
READY-TO-FILL  
BUDGET  
WORKSHEET!**



**INCOME - EXPENSES = \$ YOUR BUDGET**

## INCOME – EXPENSES = \$ YOUR BUDGET

If you have a positive result then you are in a good financial position based on your expected income amounts.

If you have a negative amount, you may need to adjust your budget by looking for ways to reduce expenses or increase your income. Need help with this?

- Reduce extras like daily coffee and using Skip the Dishes.
- Cut phone and transportation costs by switching to the minimum package that meets your needs and utilizing your College bus pass.
- Buy used books instead of new.
- Use debit instead of credit.
- Switch to a student-banking package with no monthly fees and unlimited transactions.
- Use student discounts and coupons for products and services on and off campus.
- Speak with our Financial Aid Department. They are here to help you manage paying for your tuition and other College expenses while you study. They administer scholarships, bursaries, awards, and OSAP.

## OSAP



The Ontario Student Assistance Program (OSAP) is a financial aid program that can help students pay for college or university including tuition, books, equipment, living expenses, and child care. OSAP is open to Ontario residents who are Canadian citizens, permanent residents, or protected persons.

OSAP offers two types of funding:

**Grants:** money you don't have to pay back

**Loan:** money you need to repay once you're done school

OSAP is available for many full-time and part-time programs. For OSAP purposes, you're in full-time studies if you're taking 60% or more of a full course load. If you have a permanent disability, you may choose to be considered a full-time student if you're taking at least 40% of a full course load. The Financial Aid department or your Student Success Advisor can help you determine if you are meeting those requirements.

## Scholarships and Bursaries

Confederation College offers a number of scholarships, bursaries and awards to students to assist with their educational costs. These are given out based on financial need, academic achievement or extra-curricular/community involvement. On average, student awards exceed \$400,000 each year.

- Entrance awards are available for students entering the first year of their program at Confederation College as a full-time student.
- In-program awards are available for students attending full-time. These are awarded in the winter semester.
- Other awards become available during the school year. In some cases students are notified via email or you can check the website using the QR code.

Learn more about applying for  
scholarships, bursaries, awards,  
and OSAP here!



## Campus Employment

SUCCI Campus Employment Service administers a part-time employment program for full-time postsecondary students on campus. These job opportunities can give you some experience in your field, customer service, and of course a little extra money in your pocket. The majority of positions are recruited for at the beginning of each semester and are posted at "Student Jobs on Campus" at succi.com. Limited positions are available and students must qualify through the Campus Employment application process. Visit the SUCCI website for more information!





# Registration

## Registration Prep

Once you have accepted your offer into your program and arranged for your fees to be paid you are required to register for your classes! All full-time students must web register every semester and all college programs have specific course requirements. You can review these requirements and course descriptions on your program's webpage or DegreeWorks (we talked about this on page 5!). Depending on your program you may have a great deal of choice and flexibility in your schedule or you may have none.

In order to register for your courses we must have received your payment or have proof of payment on your account (OSAP, sponsorship).

If you are an International Student you must also have received your Visa.

You can review tuition requirements and payment obligations on our website.



Every full-time student who is following the regular flow of courses outlined in your program must web register. If you have an academic plan outside of the set courses for a given semester you will not be able to web register. Your Program Coordinator or Student Success Advisor will assist with registering you manually.

## The College Conversation

Many terms and definitions related to registration, courses, and your program will be new to you. Here are a few to familiarize yourself with:

**Academic Dates Calendar:** Important dates and deadlines such as college closures, payment deadlines, withdrawal dates etc. Available on our website.

**Block/section:** A group of courses put together in a set timetable. Your program may have multiple 'block' options (timetables) to choose from or you may not have a choice!

**Core courses:** Mandatory courses you must study to meet the requirements of your program. Think of them as the building blocks!

**CS courses:** Mandatory Communications courses that are generally geared toward your subject area (i.e. Health, Business, Technology).

**Full-time vs. part-time:** There are several definitions to determine whether a student is considered to be attending classes full-time and the definition is dependent upon its purpose (OSAP, sponsored students, International students, students with documented disabilities etc). Please check with your Student Success Advisor or the Information Hub for inquiries regarding your course load.

**General Elective courses:** Courses with general interest topics. Students in two or three year college programs must complete a minimum of three General Education electives. For some courses you may be able to choose the topic while others are chosen for you.



**Labs/testing blocks:** Some courses have placements, labs, and testing blocks. If so, these must be registered for in the web registration process.

**Pre-requisite:** A course or set of courses that must be completed before continuing on to a second specific course.



## Registering for courses

Registering online is quick and easy. Web registration opens approximately 1.5 - 2 months before your classes begin and stays open ten business days into the term. In order for you to make any changes to your schedule you will need to log back into the Web Registration portal, visit the Information Hub, or talk to your Student Success Advisor within that time frame. We recommend that you register as soon as registration opens so you have your choice of schedules and elective courses. Once they're full, they're full!

### Instructions to Web Register:

1. Go to: <http://portal.confederationcollege.ca>
2. Log in with "username" and "password"\*
3. Click on "Banner Information System"
4. Click on "Postsecondary Web Registration"
5. Follow the on screen instructions to complete your registration!



Once you have registered for your classes you'll want to check your timetable often. Do NOT take a photo of your timetable as class times and locations are subject to change.

### To view your timetable:

1. Log in to the MyCampus portal
2. Select "Banner Information System" from Dashboard on the left
3. Click on "Student Services" > "Academic Information"
4. Click on "Student Timetable" to see a week by week schedule

At this time it would be beneficial for you to check DegreeWorks to ensure you are registered in everything you are supposed to be.





# Student Business

Congratulations on registering for your classes! Now it's time to set yourself up for a smooth and successful semester. There are many perks of being a Confederation College student and we want you to take advantage of them!

## Get your College Student Photo ID Card

Your student ID card is used to identify you as a student at Confederation College and gives you access to many benefits and services. This acts as your bus pass (Thunder Bay Transit), library card, SUCCI Wellness Centre membership card, cafeteria dining card, printing card and more.

Thunder Bay students: visit the Paterson Library in the Shuniah Building to get your ID card – make sure to be photo-ready!

Regional and Distance Educations students: you may apply for a Student Photo ID Card online. Once processed, Student Cards will be mailed to the campus for distribution. Students will be notified by their College e-mail when they are ready to be picked up.

*Please note that you will only be able to receive your Photo ID Card 24 hours AFTER you register.*



## uPass

The uPass is an environmentally friendly, cost saving, and safe service which allows unlimited use of the city bus, any time, any day, anywhere that Thunder Bay Transit provides service. All full-time post-secondary students at the Thunder Bay campus starting in the Fall or Winter semesters receive a uPass. Students who start in the Spring/ Summer semester have the opportunity to opt-in for a fee.

Your Confederation College student ID card will act as your uPass. Show the Transit Operator the front of your student card and go anywhere Thunder Bay Transit provides service. Your uPass is valid until August 31. If you lose your student card, you have also lost your uPass so keep it safe! Students who live outside the Thunder Bay Transit service area can request to opt-out of the uPass with proof of residency and be issued a refund.

### DID YOU KNOW?

Thunder Bay Transit is on Google Maps. Simply enter your origin and destination on Google Maps, click the transit icon, and Google will plan your trip for you. For real-time departure information, visit [www.nextlift.ca](http://www.nextlift.ca) on your computer or mobile device.

## Textbooks and Course Supplies

Purchasing the required textbooks and course supplies required for your program is essential for success. The college Bookstore is located in the Shuniah Building on the Thunder Bay campus and is accessible online. Students can check their class book list using your student number at <http://txbk.info/confederation>.

The bookstore has a wide variety of merchandise for sale including:

- Textbooks, textbook rental, digital textbooks, reference books, general interest reading
- Course supplies
- College clothing and gifts
- Snacks

We will match the prices on textbooks with our competitors! Please see bookstore for details.

We recommend that you wait until you are officially registered into your program-of-study and have your official timetable before ordering/purchasing textbooks. In addition, we recommend that you do not open textbook packages until after your first day of class to verify with your instructors that you have the right book and version required for the course.

If you are a sponsored student you can order your books online. Once you are on the 'payment' screen click the 'sponsorship' tab, enter your student ID number, and click 'find accounts'. Input your contact information and a password. Your final step is to complete the order. You will now see your sponsoring agency and your available textbook funds.



## Parking Permit

All vehicles intending to park at the Thunder Bay campus require a valid parking permit.

### JUST HERE FOR THE DAY?

There is a Pay and Display Booth located at the Golf Links Road entrance and Balmoral Street entrances.

### ON CAMPUS OCCASIONALLY?

A Smart Card can be purchased at the Follett Bookstore at a 30% savings over daily passes.

### LONG TERM PARKING?

You'll need to register for a parking permit online. Log into myCampus Portal and select the Parking icon on the left. Once you have reserved your permit online you can pick up your parking pass at Facilities Services in the Shuniah building.

For more information please visit [www.confederationcollege.ca/parking](http://www.confederationcollege.ca/parking)



## STUDENT LOCKERS

Lockers are available in all College academic buildings on the Thunder Bay campus as convenient locations in which to store your valuables and are available to current students of the college for a nominal fee. All lockers in the Locker Rental Program come with assigned locks. Lockers must be pre-paid either online or at the Information Hub. Once you have paid for your locker (on-line or in-person), stop by the Public Safety - Security Office to pick-up your locker number and your lock combination.



# Academic Preparation

## PREPARE

### Set yourself up for success

- Log into myCampusPortal and college email.
- Review your course timetable.
- Review the Academic Calendar containing important college dates.

**SCAN ME FOR  
IMPORTANT  
DATES!**



- Buy required course materials and supplies.
- Complete any required medical tests, police record checks.

### Know your academic rights and responsibilities

- Right to be free from discrimination, harassment, bullying, violence and disruption in all college environments.
- Responsibility to become familiar with college policies, procedures, rules and regulations and to respectfully advocate for yourself when necessary.
- Visit [www.confederationcollege.ca/academic-policies](http://www.confederationcollege.ca/academic-policies) for more information and full academic policies.

## UNDERSTAND

### Understand the marking and attendance scheme

- Review course syllabi to understand expectations.
- Take note of due dates and overlaps in tests between classes.
- Ask questions if you are unsure about assignment details.
- Understand how your assignment weights contribute to your final marks.

### UNDERSTAND ACADEMIC INTEGRITY



Academic dishonesty takes the form of any kind of cheating in academic work including taking credit for the work of others (plagiarism/cheating), misrepresenting your own work, making up information, and helping others do the same. Academic dishonesty is a violation of academic integrity. As a student you are responsible for reading the college policy and understanding expectations of academic integrity as well as the consequences for violations. Confederation College follows the APA style of documentation. Visit the Writing Centre for assistance with properly referencing sources.



## ENGAGE

### Be proactive and stay organized

- Keep track of all your upcoming dates for assignments and tests with either your Outlook calendar or the SUCCI Handbook (make sure you've picked yours up!)
- Time management, reading textbooks efficiently, taking notes in class, studying for exams, and academic writing are key skills to develop as a college student. Speak with your Student Success Advisor if you are struggling.
- Begin studying for tests and exams well in advance.
- Form a study group to review homework and assignments.

### Know where to get help and ask questions

- Do not wait to ask for help!
- Have open and honest communication with your instructor and/or your Program Coordinator.
- Utilize tutoring services and the Writing Centre before you're struggling.
- Chat with Accessibility Services if you're having trouble due to a disability.
- Make use of The Learning Portal and the Library for research and academic skills support.



# Transition to Campus

## The Information Hub

The Information HUB is your one-stop center to access a range of support services and information, advice, and guidance. Whether you are deciding on a program, applying to college, registering for classes, making a payment or completing an OSAP application, we are here to help.

- |   |                          |  |
|---|--------------------------|--|
| <b>WE CAN HELP YOU WITH:</b>                    | • Obtaining a transcript | • General inquiries and important dates                |
| • Confirming your program                       | • Tuition payments       |  |
| • The Ontario Student Assistance Program (OSAP) | • Transfer credits       | • Referrals to other departments, services or supports |
| • Registering for courses                       | • Convocation            |  |



**Location:** Shuniah Building, 1st floor or at your local regional campus  
**Contact:** thehub@confederationcollege.ca



## Food Services

Crafted just for you, meal plans make dining on campus convenient and easy. Your meal plan dollars are loaded right onto your student ID card and can be used at all dining locations on campus. You can add additional funds throughout the year if you're getting low.

Ryan Hall Cafeteria, the main dining hall in the Shuniah Building at the Thunder Bay campus, is designed to provide you with an enjoyable place to dine and a relaxing place to study. Ryan Hall offers a variety of food stations including The Grill, Tim Hortons, Verde (100% plant-based cuisine), wood-fired pizza, south Indian cuisine, soup, snacks, and drinks. We have additional food service locations in our other buildings on campus.



**Location:** Sodexo main office located across from Ryan Hall, Shuniah building 2nd floor

**HIDDEN GEM** **Baabaashi Gibichii**, a recently-opened coffee counter on campus, serves Birch Bark Coffee. This organic, Fair Trade coffee is SPP (Simbolo de Pequeños Productores) certified, meaning that it's grown and produced by farmers that are Indigenous descendants. Find us in the REACH Atrium in the Shuniah building.



## Health and Wellness

### HEALTHCARE COVERAGE

#### Domestic Students

All full-time domestic post-secondary students at Confederation College are enrolled in a Student Health & Dental Plan. The plan, administered by SUCCI, provides flexible insurance designed especially for students. All students are automatically enrolled in the Balanced Plan with the option of increasing coverage. Visit [www.wespeakstudent.com](http://www.wespeakstudent.com) for more information about your plan and available coverage.



If you currently have coverage on a Health & Dental Plan through either a parent or spouse you can opt out of the college health plan and receive a refund.

#### International Students

All international students registered at Confederation College are provided with health insurance. Enrolment is coordinated through the International Education Centre and the health insurance plan is provided by StudyInsured, under the “Explore Canada” plan. This plan is designed to provide you with comprehensive coverage during your studies at Confederation College. Once enrolled you will be contacted via your college email after the start of the semester and provided with a policy number, a policy e-card, and related information. Be sure to review this carefully.



**IMPORTANT:** Visit the Thunder Bay Regional Hospital for true medical emergencies only. The Emergency Department at the hospital is not for routine ailments or common medical conditions. Your claim may be denied if you request emergency services for common complaints. Please book an appointment through our Health Centre for these instances instead.

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### HEALTH CENTRE

Learning to take care of your own health will be a very important part of your life as a college student. Confederation College’s Health Services Centre provides primary health and mental health care to on-campus and regional students. Health Services is open throughout the academic year to enable students’ access to medical services to help them become active participants in their own health care.

Regular clinics are offered during the school year, excluding holidays. Medical professionals will provide:

- Primary care of episodic illness and chronic medical conditions; such as Asthma, Diabetes, and Hypertension
- Physicals – Annual, 3rd Party, Ministry of Transportation
- TB Skin Testing and advice with regard to compulsory health requirements for specific programs
- Birth Control, PAP & STI Testing
- Health Counseling – Nutrition, Birth Control, Sexuality, Stress Management, Diabetes, etc.

Most medical services are paid by OHIP if you are an Ontario resident. A valid health card must be presented at each visit. Out of province and International students should read their insurance policy carefully to determine their coverage.



**Location:** Shuniah building, 1st floor

**Contact:** To book an appointment please email [healthcentre@confederationcollege.ca](mailto:healthcentre@confederationcollege.ca), call (807) 475-6169, or visit the clinic to speak with reception.



## DENTAL CLINIC

The John Andrews Foundation Dental Clinic provides dental hygiene services to both Confederation College and the surrounding community. All care is provided by Dental Hygiene and Level II Dental Assisting students. Appointments and treatments are based on your individual needs and may include an oral assessment, cleaning and scaling, polishing, and fluoride. You can even get whitening trays and sports mouth guards for an additional fee!

**Location:** Shuniah building, 1st floor

**Contact:** to book an appointment call (807) 475-6436 or visit the clinic to speak with reception.

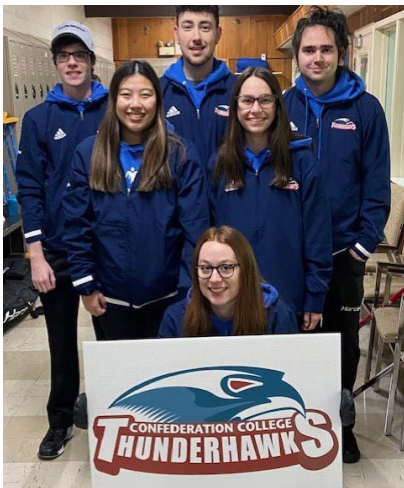


## MINOWAADIZIWIN – SUCCI WELLNESS CENTRE

Staying active and healthy plays an important role in your success as a student. If you're not feeling well it's hard to concentrate! Minowaadiziwin, our on-campus wellness centre, is a multi-use facility with fitness equipment and exercise spaces to promote students' health and well-being. Students receive a membership to the Wellness Centre as part of their annual student fees. Fitness programs, fitness testing and personal training are available for additional fees. The variety of equipment, men's and women's saunas, and large windows overlooking a natural setting make our Wellness Centre an elite exercise facility in Thunder Bay.

**Location:** Adjacent to the Shuniah Building C-Wing

**Contact:** [wellnesscentre@confederationcollege.ca](mailto:wellnesscentre@confederationcollege.ca)



## ATHLETICS

SUCCI, your student association, is proud to support and sponsor athletics at Confederation College. We offer competitive opportunities in both varsity and sports teams including golf, indoor soccer, cross-country running, and curling. Students interested in becoming a Thunderhawk must be a full-time Confederation College student and must attend the Sport Meet & Greets in September. Visit [thunderhawksathletics.com](http://thunderhawksathletics.com) for up to date information on tryout dates, coaches, competition schedule, and more.

**Location:** Shuniah building, SUCCI office

**Contact:** [www.thunderhawksathletics.com](http://www.thunderhawksathletics.com)





## CAMPUS RECREATION

Looking for less competition and more of a fun, relaxed time? We offer our students a variety of activities and events that will entice all participation levels. Think dodgeball, floor hockey, holiday parties, cricket, bocce ball, soccer, table tennis, badminton, curling, skiing and snowboarding... the list goes on! No experience necessary, only the willingness to have fun!



**Location:** Shuniah building, SUCCI office

**Contact:** [succi@confederationcollege.ca](mailto:succi@confederationcollege.ca) or [www.succi.com](http://www.succi.com)



## COUNSELLING AND MENTAL HEALTH SERVICES

Stress is a regular part of life as a student; what is important is to seek out positive ways to cope and handle the stresses that arise from school, work, family, and life, while you are a student. College can certainly be overwhelming as you learn to balance multiple responsibilities and manage your work load. If you are struggling or need support with a personal issue the Counselling Department provides professional, confidential, and friendly services that are available to all Confederation College students that live within Ontario. Additionally, we are proud to continue our commitment to student mental health and wellness through Mental Health Crisis Navigator services. The goal of this role is to work towards a whole-campus approach in effectively managing mental health crises, and to safely connect students with supports available either on campus or in the community.



**Location:** Shuniah Building, Student Success Centre

**Contact:** [StudentSuccess@confederationcollege.ca](mailto:StudentSuccess@confederationcollege.ca) or book online

## TalkCampus

SUCCI and Student Success have partnered with TalkCampus, a secure online space where you can connect with peers, share experiences, and offer peer to peer support. With anonymous 24/7 access, you can engage with peers from various schools and cultures and expand your perspectives and networks of support. Sign up now and download the app today!





## Indigenous Students

### Negahneewin Student Services

Negahneewin Student Services provides supports specifically designed to assist Indigenous students. We understand that transitioning to College is sometimes challenging especially if you're moving from a rural or remote community. We can help you find accommodations, assist with band funding/scholarship applications, and provide career and academic advising. We will connect you to services within the college and in the community, as well as connect you to Elders and traditional knowledge. We provide culturally-appropriate events and programming that create a welcoming and engaging environment for Indigenous students. Between our Indigenous Student Navigators and our Indigenous Student Counsellors we are here to help you!



### APIWIN ("A place to sit")

The APIWIN lounge is a quiet, safe learning space where students can gather to rest, study, and complete coursework. Stop in any time and grab a coffee, eat your lunch, meet with a study group, or access laptops and work stations. Events that take place through APIWIN include:

- Beading and crafting
- Workshops with artisans
- Snowshoeing
- Watercolour painting
- Sharing traditional food
- Feasts
- Drumming and dancing
- Drum making
- Moccasin making workshops
- Family camp fire nights

Join our Facebook page to stay up to date on our upcoming events:  
[www.facebook.com/groups/ApiwinNegahneewinStudentServices](http://www.facebook.com/groups/ApiwinNegahneewinStudentServices)

**Location:** Shuniah Building, 1st floor

**Contact:** [apiwin@confederationcollege.ca](mailto:apiwin@confederationcollege.ca)

### OSHKI-ANISHNAWBEG STUDENT ASSOCIATION (OASA)

OASA is an Indigenous-based student board and association committed to developing relationships with Indigenous and Non-Indigenous students throughout Confederation College, Negahneewin College, and communities in the surrounding area. We believe in providing an environment that is community-based, welcomes diversity, and encourages sharing of Indigenous intellectual & cultural traditions.

Stop by the Apiwin Lounge or SUCCI/OASA Office to connect with student board members or connect at cultural events happening across campus.

**Location:** OASA Office Room 160, Shuniah Building First Floor

**Email:** [oasa@confederationcollege.ca](mailto:oasa@confederationcollege.ca)





## International Students

### International Education Centre

The International Education Centre (IEC) offers a full range of services to International students, ensuring your time at Confederation College is both successful and enjoyable. International Students are encouraged to check their College email regularly as this is the IEC's main communication method with students.

The IEC provides a full range of support to International students including:

- Advocating for international students on and off campus.
- Hosting activities and workshops of interest to International students throughout the semester.
- Providing scholarships and bursaries to international students.
- Immigration and academic advising & other support services.
- Acts as a liaison and refers international students to relevant departments and services within the college and broader community.

**Location:** Shuniah Building, 2nd floor

**Contact:** [international@confederationcollege.ca](mailto:international@confederationcollege.ca)

The International Education Centre has also put together an **International Student Handbook** full of everything you need to know as an International student: travelling to Canada, culture and norms, Canadian laws, academic information, job searching, campus services and SO much more!

**SCAN THE QR CODE FOR  
YOUR DIGITAL COPY!**





**Pick up your SUCCI Daytimer!**  
 This comprehensive guide dives in to student life, college services, and contains a weekly planner! All students will receive their copy once they have their student card.

## SUCCI

The Student Union of Confederation College Inc. (SUCCI) is the student government body that represents and serves Confederation College students. All full-time post-secondary students are automatically members of SUCCI. While your first priority as a college student is your academics we maintain that life outside of the classroom is just as important. SUCCI works hard all year long to create an event calendar full of activities to suit a wide variety of tastes both in person and online.

- **Student leadership opportunities**

Make your voice heard! Whether you are interested in athletics, wellness and diversity, social events, or you want to represent the students in your program consider applying to be part of the SUCCI Board of Directors

- **Social events, wellness, and diversity initiatives**

Carnivals, coffee houses, Bingo, game shows, bus tours, karaoke, talent shows, movie days, contests, breakfast and lunch!

- **Thunderhawks Athletics and Campus Recreation**

Check out the Health and Wellness section earlier in the book for more info!

- **Campus Employment Service**

Check out the Finances section earlier in the book for more info!

- **Student clubs and communities**

Form and participate in clubs & communities on campus. Clubs enhance student life by providing recreation, athletic, fitness, performance, and cultural, social and educational opportunities. Funding is available through SUCCI to support clubs.



- **Emergency Student Foodbank**

Accessible to students in need. Visit us to find out more.

And that’s just the beginning! Check out SUCCI’s monthly Event Calendar in the hallways and in the bathrooms on campus, social media (SUCCIOfficial), Student Portal, or succi.com to find out what SUCCI has planned for you!

**Location:** Shuniah Building, 1st floor

**Contact:** succi@confederationcollege.ca

### PRIDE

Pride at Confederation College hosts 2SLGBTQIA+ events, where students are able to make connections, have fun and build community on campus. We aim to provide a safer space that is celebratory and supportive for people of all genders and sexual orientations. Stop by the SUCCI office for information on how to get involved.





# Academic Success

Now that you have familiarized yourself with all of the services we offer you as a student, it's time to focus on why you're here: academics! Your "Academic Success" is the overarching principle behind all student services offered at Confederation College. To that aim, we offer several different services for you as a Confederation College student to take advantage of.

## STUDENT SUCCESS CENTRE

Our Student Success Centre can help you gain the most from your college experience while ensuring you are set up to succeed in your studies. You can get a head start on your college experience by planning ahead. Our approachable staff work with you to ensure you have the tools and resources necessary to be successful at Confederation College.

### Student Success Advisors

Our Student Success Advisors (SSA's) provide academic advisement and work together to help you obtain the tools and resources necessary to be successful at college. We want you to discuss your progress with us and express the challenges you are experiencing so that we can help you meet your professional and academic goals during your time at college. Be proactive and meet with us! Doing so will assist you in successfully meeting your program and graduation requirements and will support you in starting a rich and gratifying career.

**Location:** Shuniah Building, 1st floor, across from the Information Hub

**Contact:** [studentsuccess@confederationcollege.ca](mailto:studentsuccess@confederationcollege.ca)

### Accessibility Services

Student Accessibility Services (SAS) provides support and accommodation for students with permanent and temporary disabilities. Services offered are designed for students who have restrictions resulting from a learning, sensory, physical, or mental health disability. All students with disabilities who require accommodations must self-identify their needs directly to SAS.

**Location:** Shuniah Building, 1st floor, across from the Information Hub

**Contact:** [sas@confederationcollege.ca](mailto:sas@confederationcollege.ca)

### Counselling Services

Please check out the 'Health and Wellness' section for more information on how we support you!



**BOOK AN APPOINTMENT ONLINE WITH YOUR STUDENT SUCCESS ADVISOR, ACCESSIBILITY SERVICES, OR COUNSELLING SERVICES.**



## LIBRARY

The Paterson Library Commons provides access to friendly staff, resources, equipment and study facilities. With 24/7 access to electronic resources – you can do your research anytime and anywhere. We provide research assistance with a large variety of print and e-resources, an extensive equipment collection for rent (laptops, calculators, phone chargers, presentation tools), and can help with reserving a quiet space to study.

**Location:** Shuniah building, 1st and 2nd floors

**Contact:** [infodesk@confederationcollege.ca](mailto:infodesk@confederationcollege.ca) or visit our website to speak with us through askON live chat



## TUTORING AND WRITING SUPPORT

Do you require help with your studies? Confederation College offers both tutoring and writing support for all current students! We offer both drop-in group tutoring and one-to-one support in a variety of subject areas. The Writing Centre offers one-to-one support with all writing assignments. The Writing Centre is not an editing service but rather works to help students become stronger and more confident writers and communicators. Don't wait! Be proactive and get plugged into one of our great tutoring services early in the semester.

**Location:** Shuniah Building, 1st floor in the Library

**Contact:** Tutoring - [academicsuccesscentre@confederationcollege.ca](mailto:academicsuccesscentre@confederationcollege.ca), Writing Centre - [writingcentre@confederationcollege.ca](mailto:writingcentre@confederationcollege.ca).



## THE LEARNING PORTAL

The Learning Portal is a useful online resource for students and faculty covering a wide range of academic topics. It provides free resources and services for students that compliment what faculty provide by way of formal classroom instruction. Within the portal are hubs that tutor students with self-directed assignments, definitions or glossaries, and tips for assignment success. There's a research hub that connects students with Virtual Chat assistance for help with research and citations.







# Are you ready?

## BEFORE YOU REGISTER FOR CLASSES

- Accept your Offer of Admission at [ontariocolleges.ca](http://ontariocolleges.ca)
- Arrange for funding (OSAP, sponsorship, bank loan)
- Complete online application for Entrance Awards
- Pay your tuition
- Find a place to live (check out [www.confederationresidence.ca](http://www.confederationresidence.ca))
- Access myCampus portal and college email
- Review program webpage for important information
- Follow us on social media

## NOW THAT YOU'VE REGISTERED FOR CLASSES

- Get your student ID card
- Review your health and dental plan
- Purchase your textbooks and other class supplies
- Contact Accessibility Services (if required)
- Complete all OSAP if you've applied
- Check your timetable often
- Purchase your parking pass
- Complete the online Orientation modules via myCampus portal

## LET'S GO!

- Attend program Orientation
- Learn more about SUCCI
- Get involved in campus life
- Review your program map using Degree Works
- Check your college email regularly
- Familiarize yourself with campus

## HAVE FUN!

SCAN FOR  
CAMPUS MAPS!







## Our locations

### MAIN CAMPUS

Confederation College  
1450 Nakina Drive  
Thunder Bay, Ontario, Canada  
P7B OE5

Tel: (807) 475-6110

Toll free: 1-800-465-5493  
(Ontario & Manitoba)

[confederationcollege.ca](http://confederationcollege.ca)

### REGIONAL CAMPUSES

Dryden Campus  
Greenstone Campus (Longlac)  
Lake of the Woods Campus (Kenora)  
Northshore Campus (Marathon)  
Rainy River District Campus (Fort Frances)  
Red Lake Campus  
Sioux Lookout Campus

### CHECK US OUT



Visit us at:  
[confederationcollege.ca](http://confederationcollege.ca)



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Follow us on TikTok:  
[tiktok.com/confederationcollege](https://tiktok.com/confederationcollege)



Watch our program videos on YouTube:  
[youtube.com/confederationcollege](https://youtube.com/confederationcollege)



Find us on LinkedIn:  
Search "Confederation College" on LinkedIn



Get the electronic version of this guidebook:  
[confederationcollege.ca/guidebook](http://confederationcollege.ca/guidebook)

*Every effort is made to ensure the accuracy of this document; however, program changes may occur. Please check the website for the latest content.*

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