

 Confederation COLLEGE COLLEGE POLICY	Number:	5-3-05
	Originator:	Office of the Vice President Academic
	Approved By:	SLT
	Effective Date:	October 1, 2015
	Replaces:	January 2, 2004
HONORARY CREDENTIAL		

1. RATIONALE AND GUIDING PRINCIPLES

The purpose of this policy is to celebrate excellent community citizenship through the conferring of a Confederation College honorary credential. Confederation College recognizes individuals who have made outstanding contributions to the advancement of the college, and/or the community of Northwestern Ontario and beyond in the areas of leadership, innovation and partnership. This honorary credential is a highly visible statement to the communities and honours the excellence of those who are committed to learning, the learner and college success. The honorary credential will correlate the individual's academic or experiential background to the field of study represented by the credential.

2. CRITERIA

The honorary certificate/diploma/applied degree will be conferred to an individual who demonstrates one or more of the following criteria:

- 2.1 Commitment to the Confederation College strategic plan;
- 2.2 Motivational influence to learners, college program(s), or college;
- 2.3 Commitment and contribution to the development of the college or college program(s);
- 2.4 Leadership within the community or beyond;
- 2.5 Inspirational leadership skills.

3. PROCESS

- 3.1 One credential (a maximum of two credentials) may be conferred annually. If there are no candidates nominated or if nominated candidates do not meet the predetermined criteria, no honorary credential will be awarded.
- 3.2 The Board of Governors receives nominations from the internal and external communities.
- 3.3 The nominators will be required to submit a nomination package to the Registrar's Department by February 15 of the calendar year and include:
 - A cover letter (executive summary)
 - The completed nomination form including confirmation the nominee is agreeable to being considered for the credential and two nominating signatures
 - A broad narrative describing the nominee's overall community contribution (refer to criteria above)
 - One paragraph of the narrative (not to exceed one page) will address how the nominee has demonstrated commitment to the college strategic plan
 - The narrative will address how the nominee meets the identified criteria in section 2 above (learning and/or experience)

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- The narrative will address how the nominee's background is linked to the field of study represented by the credential
 - A resume, biographical summary or organizational profile of not more than two pages.
- 3.4 The Executive of the Board of Governors will review the nominations for recommendation to the Board of Governors in March.
 - 3.5 The Board of Governors will confirm the recipient and the credential to be conferred.
 - 3.6 Decisions by the Board of Governors will be made by consensus and will be confidential.
 - 3.7 The college president will notify the recipient and invite the recipient to attend convocation to receive the honorary certificate/diploma/ applied degree.
 - 3.8 The recipient will be requested to sign a release providing the college with permission to communicate the honorary award publicly.
 - 3.9 Nominees from a selection process in a calendar year may be retained for future selection consideration.