

Ch5-s3-04**ACADEMIC HONOUR ROLL**

Responsible Authority:	Registrar's Office
Approval Authority:	Senior Team
Date First Approved:	2015-Mar-02
Date Last Reviewed:	2021-Oct-15
Mandatory Review Date:	2026-Oct-15

PURPOSE

The Academic Honour Roll recognizes the overall high academic achievement of students graduating from an Ontario College Credential Program.

SCOPE

This policy applies to students who are registered full-time or part-time in an Ontario College Credential program that have achieved a minimum overall program grade point average (GPA) of 3.5.

DEFINITIONS

Word/Term	Definition
GPA	Grade Point Average
Ontario College Credential Program	A program of study leading to an Ontario College certificate, diploma, advanced diploma or graduate certificate

POLICY**1. ELIGIBILITY**

- 1.1 The student must be registered in an Ontario College Credential program;
- 1.2 Complete or satisfy all academic course requirements for the Ontario College Credential program of study. Achieving a grade of A, B, C, or D, EX, TR or CR in all required courses;
- 1.3 Earned a minimum graduating, program grade point average (GPA) of 3.50 and;
- 1.4 Have no indebtedness to the College.

PROCEDURE

<u>Action</u>	<u>Responsibility</u>
1. Establish a list of students eligible to graduate from an Ontario College Credential program.	Registrar's Office
2. Determine the program grade point average (GPA) for each student eligible to graduate from an Ontario College Credential program.	Registrar's Office
3. Produce the Academic Honour Roll certificates for the students that have achieved a minimum program grade point average (GPA) of 3.5.	Registrar's Office
4. Academic Honour Roll certificates are inserted into the credential package for distribution.	Registrar's Office

SUPPORTING DOCUMENTATION

None

RELATED POLICIES

5-3-01	First Class Standing
5-1-01	Course Evaluation and Grading
5-3-06	Graduate Awards
Ch5-s1-03	Transfer Credits
Ch5-s1-07	Prior Learning Assessment and Recognition

RELATED MATERIALS

None