

Ch5-s3-03

Acquisition of Additional Post-Secondary Credential

Responsible Authority:	Registrar's Department
Approval Authority:	Senior Team
Date First Approved:	2010-Oct-06
Date Last Reviewed:	2022-Jun-01
Mandatory Review Date:	2027-Jun-01

PURPOSE

Students, who have previously been awarded a post-secondary Ontario College Credential from Confederation College may obtain an additional Ontario College Credential, provided the conditions outlined below have been met.

SCOPE

This policy applies to students that have previously been awarded a post-secondary credential from Confederation College and are working towards earning an additional Ontario College Credential.

DEFINITIONS

Ontario College Credential	The credential is a document acknowledging completion of a program of study. Credentials in Ontario's postsecondary system include Ontario College Certificate, Ontario College Diploma, Ontario College Advanced Diploma, Ontario College Graduate Certificate, and Applied Degree.
Transfer Credit	The recognition of previous academic work completed at a College or other recognized institution.
"TR" Grade	A transfer credit appears as "TR" on a student's official transcript and is not included as part of Grade Point Average (GPA) calculation.
PLAR	Prior Learning Assessment and Recognition
Course Equivalency	The granting of course credit for the successful completion of an equivalent course at Confederation College.
Residency Requirement	Student's can transfer credits for up to 75% of a program, and therefore must take 25% of the program with Confederation College.

POLICY

The intent of this policy is to identify the conditions required for students to obtain an additional Ontario College Credential, as follows:

- Students must meet program admission requirements;
- Students may satisfy graduation requirements with transfer credits, PLAR, and course equivalencies;
- The student must register and complete no less than 25% of the specific program's courses and;
- Students must meet all program graduation requirements.

PROCEDURE

<u>Action</u>	<u>Responsibility</u>
1. Student completes an application for admission into the program.	Student
2. Student submits required documents to admissions as part of the application.	Student
3. Admissions will assess the application.	Admissions
4. Admissions will prepare the acceptance offer for all eligible applicants/students.	Admissions

SUPPORTING DOCUMENTATION

N/A

RELATED POLICIES

Ch5-s1-07	Prior Learning Assessment and Recognition (PLAR)
Ch5-s1-01	Course Evaluation and Grading
Ch5-s1-03	Transfer Credits

RELATED MATERIALS

N/A