Campus Employment Service Job Posting

Job Title	Conversation Monitor
Department	International Education
Vacancies	2
Pay Rate	$14.00
Date Received	11/22/2017
Job Start Date	ASAP
Job End Date	May 11/18
Program Related	Yes
Deadline	Open until filled
Days	As scheduled
Hours	As scheduled

Complete the Employment & Funding Applications, attach your resume and class schedule and return all forms to SUCCI. Upon hiring all applicants must provide proof of certification from The Occupational Health & Safety Worker Training. Please note: wages are $14/hr as of Jan 3/18

Qualifications	Excellent English skills and the ability to conduct a conversation within a culturally diverse group of students. This position requires great listening skills and patience to allow students opportunity to learn conversational English.
Duties	Coordinating with the ESL Program Officer to provide conversation material and to give feedback on the students' response to the group conversations. Plan & prepare objective & focus group conversations. Initiate conversation with a group of students whose first language is not English. Work in compliance with the Occupational Health and Safety Act.