MINUTES OF MEETING: **BOARD OF GOVERNORS' NO. 488**

DATE OF MEETING: APRIL 24, 2015

TIME: 8:30 A.M.

LOCATION: SHUNIAH BOARD ROOM

CHAIR: MR. C. FRALICK

MEMBERS OF THE BOARD

Peter T. Bishop
Riley Burton
Don Campbell (via video conference)
Rodney Dyce
Chris Fralick
Darlene Furlong (via video conference)
Laurie S. Hayes
Peter Kuzyk
Jim Madder
George C. Patterson
Doris Rossi
Eric Rutherford
Leona Scanlon
Desiree Scheibler
Ed Schmidtke
Paula Sdao (via teleconference)

REGRETS

J.P. Levesque

MEMBERS OF THE STAFF

Ken Adams, Vice President, College Services and Treasurer
Gail Murdock, Vice President - Academic
Christine Bates, Executive Director, Strategic Planning & Organizational Development
Sue Prodaniuk, Executive Director, Advancement & Communication
Barbara Moro, Executive Assistant and Secretary to the Board of Governors
Mary Burak, Executive Assistant and Recorder

REGRETS

S. Brenda Small, Vice President - Centre for Policy in Aboriginal Learning

GUESTS

Don Bernosky, Vice President – Regional Workforce Development

1. CALL TO ORDER

The meeting was called to order at 8:30 a.m.

The Chair shared a good news story relative to the Hydro One Pre-Technology Electrical Program offered in partnership with Hydro One, which provides students with the opportunity to work in this field or pursue further post-secondary education in engineering technology and skilled trades programs and apprenticeships. Forty-six eligible applications were received, with 28 of those from the First Nation/Metis. To date, 43 offers have been accepted.

2. APPROVAL OF THE AGENDA AND CONSENT AGENDA

2.1 Consent Agenda

2.1.1 Advisory Committee Minutes

2.1.2 Negahneewin Council Discussion Notes – December 16, 2014

2.1.3 Advisory Committee Appointments

MOVED BY: Mr. E. Schmidtke
SECONDED BY: Mr. P. Bishop

THAT the Agenda and Consent Agenda of the Board of Governors' Meeting No. 488, to be held on April 24, 2015, be approved.

CARRIED

3. DECLARATION OF POTENTIAL CONFLICT OF INTEREST

There were no declarations of potential conflict of interest.

4. CHAIR'S REMARKS

The Board was reminded that two pieces of correspondence were posted on the SharePoint site with the agenda regarding the upcoming Thunder Bay and Regional Convocations and to contact the Secretary if you are able to attend any of these events.

A letter has been received from Negahneewin Council advising that their selection for a representation on the Board of Governors is Wendy Landry. The Board was advised that the Nominating Committee has approved the appointment of Ms. Landry and an interview will be scheduled with Ms. Landry to discuss expectations. The new members will be invited to the May Board of Governors meeting as observers.

An invitation to the upcoming Confederation College Scholarship Golf Tournament is scheduled for June 18, 2015 at Whitewater Golf Course was distributed at the meeting.

Congratulations to George Patterson on completing the requirements of the Advanced Good Governance Certificate from Colleges Ontario.

Laurie Hayes, Eric Rutherford and Chris Fralick, as well as Jim Madder, President will attend the Colleges and Institutes Canada Conference in Winnipeg from May 24 to 26, 2015, in Winnipeg.

5. APPROVAL OF MINUTES

The Minutes of the Board of Governors' Meeting No. 487, held on March 27, 2015, to be approved.

4. APPROVAL OF MINUTES (Continued)

MOVED BY: Ms. L. Scanlon
SECONDED BY: Mr. G. Patterson

THAT the Minutes of the Board of Governors' Meeting No. 487 held on March 27, 2015, be approved.

CARRIED

5.1 Business Arising

5.1.1 EL2f – Asset Protection

At the March 27, 2015 Board of Governors meeting, it was the consensus of the Board that additional information be provided relative to the 2010-2011 General Liability figures in the Historical Loss Summary table.

Memorandum from Mr. K. Adams, Vice President – College Services, dated April 14, 2015, providing the requested additional information.

5.2 Monthly Evaluation Summary

A copy of the Board of Governors' Monthly Evaluation Summary from the meeting held on March 27, 2015, for information.

5. IN CAMERA MEETING

MOVED BY: Ms. L. Hayes
SECONDED BY: Mr. P. Bishop

THAT the Board of Governors move into an In Camera meeting to receive information relative to a personal matter about an identifiable individual(s).

CARRIED

At 8:45 a.m., the Board moved In Camera.

At 9:30 a.m., the Board resumed open session.

6.1 Rise and Report

There were no reports from the In Camera Meeting.

7. ENDS DISCUSSION

7.1 Regional Workforce Development

Mr. D. Bernosky, Vice President - Regional Workforce Development, Innovation & Skills Development was in attendance and gave a presentation relative to the above noted and responded to questions.

7. ENDS DISCUSSION (Continued)

7.2 Linkage Session with College Stakeholder Groups

A Linkage Session with the College Stakeholder Groups was scheduled to be held in Rumours Dining Room from 12:00 to 1:30 p.m. The Board was advised that a separate agenda was posted to the SharePoint site and a hard copy will be provided at the session.

At 10:15 a.m., the Board held a 10 minute break.

8. ITEMS FOR DECISION

8.1 Policy Review

Governance Processes
- GP-2d – Board Secretary's Role
- GP-2k – Board Linkage with the Community

Executive Limitation
- EL2b – Treatment of Staff
- EL2f – Asset Protection
- EL2g – Communications and Support to the Board

Other Policies
- Perquisites Policy

It was recommended that line 2(c) in GP-2d – Board Secretary's Role be amended to apply to Committee meetings.

It was recommended that line 1(c) in EL-2b – Treatment of Staff be amended to read:
"protect against and deal effectively with wrongful conditions."

Policy GP-2d – Board Secretary's Role and EL-2b – Treatment of Staff will be amended and brought back to the May 22, 2015 for approval.

All other policies were reconfirmed by the Board.

9. MONITORING

9.1 EL 2h – Emergency President Succession

EL 2h – Emergency President Succession Report

The Board of Governors will move into an In Camera Session to receive additional information relative to the President's recommendations.

The Board was advised that due to conflict of interest, the Internal Governors will be excused for the In Camera Session.

9. MONITORING (Continued)

9.1 EL 2h – Emergency President Succession (Continued)

MOVED BY: Ms. L. Scanlon
SECONDED BY: Mr. E. Rutherford

THAT the Board of Governors move into an In Camera meeting to receive information relative to a personal matter about an identifiable individual(s).

CARRIED

At 10:30 a.m., the Board moved into an In Camera Session.

10:46 a.m., the Board resume open session.

MOVED BY: Mr. R. Burton
SECONDED BY: Ms. L. Hayes

THAT we accept Report EL2h – Emergency President Succession, showing full compliance with a reasonable interpretation of the policy.

CARRIED

9.2 EL2e – Financial Planning and Budgeting

A draft EL2e – Financial Planning and Budgeting report, for information.

The Board was advised that the report is draft and will be presented to the Board in June for approval.

9.3 2015-2016 Budget and Business Plan

A draft 2015-2016 Budget and Business Plan, for information.

9.3 2015-2016 Budget and Business Plan (Continued)

A presentation was given by Mr. J. Madder, President and Mr. K. Adams, Vice President – College Services relative to the above noted.

The Board was advised that the report is draft and will be presented to the Board in June for approval.

10. INFORMATION ITEMS

10.1 President's Update

Local Perspective

The President's Report outlining upcoming events, was contained in the agenda.

10. INFORMATION ITEMS (Continued)

10.1 President's Update (Continued)

The Board was advised that there was a possibility of a potential disruption of student application as a result of the potential high school teacher job disruptions in the Lakehead Public School Board and that Ontario College Application Services was working on a province wide response to this issue.

Mr. J. Madder, President advised that a Land Development Working Group meeting had been held on Thursday, April 23, 2015. An overview of the discussion relative to the new Sioux Lookout High School and Wellness Centre was provided. The Board was advised that resolutions will be brought to the May 22, 2015 Board of Governors meeting, for consideration.

Memorandum from Ms. C. Bates, Executive Director – Strategic Planning and Organizational Development, dated April 17, 2015, advising of the results of the Support Staff Representative Election for the Board of Governors, was contained in the agenda.

Federal Perspective

The Board was advised that an agreement for Full Institutional Eligibility at Social Sciences and Humanities Research Council of Canada (SSHRC) - Confederation College had been signed.

Both Jim Madder, President and Brenda Small, Vice President – CPAL will be giving presentations at the CiCan Conference during the pre-conference sessions to be held in Brandon, Manitoba on May 23, 2015.

Mr. Madder, provided an overview of the CiCan analysis on the Federal Budget.

10.2 A Roadmap to Recognition for Aboriginal Institutes in Ontario

A copy of "A Roadmap to Recognition for Aboriginal Institutes in Ontario" position paper, received from Oshki-Pimache-O-Win Education & Training Institute, received on March 6, 2015, for information.

Mr. J. Madder, President provided an overview relative to the above noted.

10.3 2014-2015 Draft Board Planning Agenda Cycle

A copy of the 2015-2015 Draft Board Planning Agenda Cycle, for information.

The Board was advised that listed on the Planned Linkage with Owners you will note the NOACC and NOMA Conference. Unfortunately, the conference conflicted with the Board of Governors meeting. The Secretary will follow up with their Executive Director to get more advanced notice in the future.

10. INFORMATION ITEMS (Continued)

10.4 iAnotate Training

A copy of the Board of Governors – Using iAnotate instructions, for information.

Due to technical difficulties the iAnotate training would be rescheduled to a future meeting.

11. SELF EVALUATION OF THE GOVERNANCE PROCESS

11.1 Questions

Mr. E. Schmidtke reviewed the Board of Governors Self-Evaluation questions with the Board of Governors.

11.2 Assignment of Evaluation Leader – May 22, 2015

Ms. P. Sdao was assigned as Evaluation Leader for the Board of Governors' meeting to be held on May 22, 2015.

12. NEXT MEETING

The next meeting is scheduled for Friday, May 22, 2015.

13. ADJOURNMENT

The Chair, on behalf of the Board, acknowledged that this was Mary Burak, Executive Assistant to the President and Board of Governor's last Board meeting, as she will be retiring on April 30, 2015. The Chair thanked Mary for her hard work and dedication to Confederation College during her 28-year career and the outstanding work that she has done for the Board of Governors.

MOVED BY: Mr. P. Kuzyk
SECONDED BY: Ms. L. Scanlon

THAT the Board of Governors' Meeting, held on April 24, 2015, be adjourned.

CARRIED

The meeting adjourned at 12:01 p.m.

Chair's Signature Secretary's Signature